

PLEASE SIGN AND RETURN

4th Annual ANIME FESTIVAL WICHITA Vendor Application 2008

August 15th, 16th & 17th, 2008

Friday, Saturday & Sunday

10:00am - 6:00pm

Best Western Hotel and Suites

1-866-503-5700

915 E 53rd Street North

Wichita, Kansas

Please complete this form and send with the following:

1. Your check, money order or cashiers check. Please do not send cash.
2. The signed and completed forms.
3. Please fill in a complete list of wares **even if you have been a past vendor**. If you display items that are not on your list, you will be asked to remove them and no longer sell those items.
4. Please include your KS state sales tax number. (If you do more than two shows a year in Kansas you are required to have your own sales tax number.)
5. Three digital (may email) or printed photos of the wares you intend to sell
6. One digital (may email) or printed photo of your booth display.

THIS IS A JURIED EVENT AND ALL APPLICATIONS WILL BE ACCEPTED ON QUALITY, UNIQUENESS AND APPROPRIATENESS OF ALL PRODUCTS FOR SALE.

All application fees will be deposited upon receipt.

If your application is refused, your fee will be returned and you may resubmit.

Vendor Space: Standard 8 foot table \$100 each maximum 4

Artist Space: Standard 6 foot table \$75 each maximum 1

Deadline for vendor and artist tables is July 10th 2007.

There will be a fee added for checks returned for insufficient funds.

The jury process will begin on March 10th, and acceptance letters will be mailed out as soon as possible. You may be asked to limit or eliminate certain wares in order to be accepted. **E-mail if you have any questions.** If you are not accepted, we will mail you a refund check and a reason for denial.

Please mail your completed application to:

Eagles Realm L.L.C.

Attn: Anime Vendor Coordinator

P.O. Box 16326

Wichita, Ks 67216

All federal, state, and local laws governing retail sales tax must be followed. You are responsible for all federal, state, and local taxes. Kansas State sales tax is now 6.3%. You must understand the rules and regulations of the show and must comply. Failure to comply may result in expulsion from the show.

For questions and digital images email

frank@afwcon.org

Make checks payable to Eagles Realm L.L.C.

The Anime Festival Wichita reserves the right to refuse entry to any vendor or artist who does not meet the criteria established in the "Vendor/Artist Rules"

By submitting this application you are agreeing to abide by the vendor/artist rules established for the Anime Festival Wichita.

Business Name _____

Contact Person _____

Address _____

City _____ State _____

Zip code _____ Phone _____

E-Mail _____

Kansas Tax ID # _____

Vehicle license plate number(s) _____

Web Site _____

Description Of Wares (Attach an additional sheet)

Comments _____

Vendor 8ft table \$100.00 each Total # of Tables ___ (4 maximum)\$ _____
Artist 6ft table \$75.00 (1 maximum)\$ _____
Special requests? _____

ie: electricity, wall tables, corner or center tables etc

AFW4 will do our best to accommodate requests but make no promises!

\$40.00 Late Fee (after August 10th, 2008) \$ _____

Total amount enclosed \$ _____

Anime Festival Wichita Hold Harmless Agreement

I, (print) _____ being either owner, authorized agent, or responsible party doing business as _____ shall indemnify, hold free and harmless, assume liability for and defend the Anime Festival Wichita, Eagles Realm LLC/Richard Cathey/, their affiliates, agents, servants, employees, volunteers, officers and directors from any and all costs and expenses including but not limited to, attorney's fees, reasonable investigative and discovery costs, court cost and all other such sums which the Anime Festival Wichita/ Eagles Realm LLC, Richard Cathey/, their affiliates, agents, servants, employees, officers, and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have out of participation/ attendance or selling of wares, during the Anime Festival Wichita sponsored by Eagles Realm LLC /Richard Cathey/ their affiliates, agents, servants, employees, officers, and directors or by any act of omission by the Anime Festival Wichita/ Eagles Realm LLC/ Richard Cathey/ their affiliates, agents, servants, employees, officers and directors.

Signature _____

Date _____

PLEASE SIGN AND RETURN WITH APPLICATION

4th Annual ANIME FESTIVAL WICHITA Vendor Rules

Welcome to the 2008 ANIME FESTIVAL WICHITA. Eagles Realm LLC has always believed that our vendors are a very essential element of ANIME FESTIVAL WICHITA, and your participation is truly valued and appreciated whether you have been with us from the start or are coming on board with us for the very first time. We will do our very best to provide you the type of customer service that you deserve and the type that we appreciate when attending other festivals as vendors ourselves. It is our goal to make AFW4 the best possible experience for our patrons and vendors that we possibly can.

Vendor/Artist room hours are 10am to 6pm on Sat and Sun.

Following are the Vendor/Artist Rules for ANIME FESTIVAL WICHITA:

All vendors and artists are required to obey the rules of ANIME FESTIVAL WICHITA, Best Western Hotel, as well as, the State of Kansas.

1. The deadline for vendor/artist applications is July 10th, 2007. There is a \$40.00 late fee for applications postmarked after July 10th, 2007, provided space is available. We have a limited number of tables available and the first approved applications get them. Get your application in early for the best chance to be part of AFW4 2008. There are no refunds of fees PERIOD after July 30th, 2008. Any request for a refund of fees prior to July 30th, 2008 will be examined on a case-by-case basis.
2. Vendors/Artists may set up anytime between 9:00 am and 6:00 pm on Friday August 15th, 2008 and again on Saturday August 16th, 2008 starting at 7:00 am. No set up of Vendors/Artists will be allowed after the Vendors/Artists room opens to the public at 10:00 am on Saturday August 16th, 2008. Teardown will be allowed after the Festival closes at 6:00 pm on Sunday August 17th, 2008. Each Vendors/Artists will be responsible for the cleanup of their own assigned space.
3. Vendor spaces must be manned and open for business at all times during festival hours. There are no rain dates and no refund will be made in the event of inclement weather. Anime Festival Wichita does not officially provide booth sitters or booth assistance of any kind. If a vendor needs a break, one of the staff may be coerced into helping but none are obligated to do so.
4. Vendors/Artists will get one weekend pass for every table purchased. Additional passes must be purchased. If you have additional booth help and need additional passes, please contact me.
5. We may have limited electrical outlets for Vendors/Artists use. Please list electrical requirements on the special requests or comments section. Audio may be played at a low volume if not disturbing your neighbors, **Note: NO videos will be allowed to be played in the vendor/artist area.**
6. **Please fill in a complete list of wares even if you have been a past vendor.**
THIS IS A JURIED SHOW. Vendors will be selected based upon quality, appropriateness, uniqueness, and presentation. It doesn't hurt to get your application in early either. The jury process will begin on March 10th, and acceptance letters will be mailed out as soon as possible. You may be asked to limit or eliminate certain wares in order to be accepted. If you are not accepted into AFW4 we will mail you a refund check and a reason for denial. If your application is rejected, you may resubmit. All decisions of our vendor committee are final. Vendor wares must have an Japanese/Asian/Anime theme or relevance. CD's are fine as long as they pertain to a Japanese/Asian/Anime theme. If you have any questions regarding this rule, please ask.

Kansas Law requires a person be 18 years of age or older to purchase weapons.

7. **No weapon sales to minors, PERIOD.** Violation of this rule will lead to expulsion from the festival, surrender of vendor/artist fees and banishment from all future Eagles Realm L.L.C. Festivals, as well as, possible legal actions. All weapons must be sheathed or boxed and tightly peace bound at all times. No firearms or firearm sales will be allowed on site.

8. Only officially licensed items shall be permitted for sale at AFW by any vendor. Absolutely, no bootleg items will be allowed to be sold. Our 'secret shoppers' will be by to check on everyone.

9. Artists items for sale must be, in whole or part, a direct work of the exhibiting artist. Works may incorporate some commercially produced parts, but the work's design and execution must be primarily the product of the exhibiting artist's talent and skill. Items with reproductions of the exhibitor's artwork on them (tiles, mugs, books etc) must be listed specifically on the entry form and submitted with photos.

10. No drug paraphernalia shall be sold or kept by anyone on site. Controlled substances are strictly forbidden per State and County Laws. Please help us adhere to the law. Anyone in violation of this rule will be shut down and removed from the festival grounds, as well as possible legal actions. No refunds will be given.

11.No alcoholic beverages shall be consumed by any participants during festival hours.

12. All federal, state, and local laws governing retail sales tax must be followed. You must understand the rules and regulations and comply. All vendors are responsible for their own taxes, licenses, and permits. (Sales tax is 6.3%)

Sales are strictly between the vendor or artist and the patron.

13. Vendors and artists are given a special room rate of \$89.99 per night from the hotel. Contact

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14. We will have limited security overnight and/or locked doors to the vendor room when vendor room is closed to the public. Safeguard your wares accordingly.

15. No pets allowed except for trained animals helping special needs patrons and vendors.

16. Festival Management must approve all literature, flyers, printed material and/or handouts before distribution on festival grounds.

17. VENDORS WILL BE PREASSIGNED SPACES. WE WILL DO OUR BEST TO MAKE SURE EVERYONE HAS A GOOD SPOT. PLEASE COOPERATE WITH OUR STAFF. ALL DECISIONS OF THE VENDOR COORDINATOR WILL BE FINAL.

If you have any questions, please e-mail us at frank@afwcon.org. We will do our best to accommodate any special requests. Please include these on the "comments" or "special requests" portion of the application. Thank you.

I have read and understand the vendor rules and agree to comply with all the conditions set in these rules. Failure to comply may result in expulsion from the show and future events.

Signature _____

Date _____